



APP No : / 2012-13

Application Form

Program applied for (please tick your choice)

Full-time Post Graduate Program in

- Human Resources Management
- Information Technology Management
- Marketing & Communications Management
- Retail Management
- International Business Management
- Financial Management

Paste a recently taken passport-size photograph here

Have you been referred by CBS Alumni?

Yes No

Name of referee :

Batch :

I. Personal details

1. Name (as entered in school/university records) :

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2. Date of Birth :

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Day Month Year

3. Name of father / guardian :

Occupation :

Position & Organisation :

Place of residence :

4. Marital status Single Married

Number of children :

5. Present address for communication

Address :

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Telephone : Mobile : E-mail :

6. Permanent address : (if different from present address)

Address :

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Telephone : Mobile : E-mail :

7. If working, name of employer :

Address :

..... Telephone :

Your present job title :

8. Languages known

Language	Speak	Read	Write

II. Education

Please state (starting with the most recent) colleges/universities/schools attended, courses completed, degrees received and class and rank achieved (if any). Please attach photocopies of degree certificates and mark sheets.

Year of study	Course completed	Major subjects	University / Board	College / School / Institution	Marks & Rank obtained (if any)

III. Extra-curricular activities

Please list your extra-curricular / extra-professional activities and hobbies (like sports, arts, membership of associations etc.)

IV. List any meritorious achievements that have been recognised / rewarded

V. Work experience (Starting with current / most recent employer)

Name and address of employer	Nature of business	Position held	Major area of responsibility	No. of years

VI. References

Please give names and addresses of two persons, in responsible positions (who are not related to you), whom we can contact for reference.

Name	Position	Address, telephone & e-mail	How known to you	Duration (years)

VII. In approximately 250 words, explain why you wish to pursue your management program at CBS. Please use a separate sheet for this and attach it with the application form. Note: The essay should be handwritten and not typed.

VIII. How did you come to know about CBS?

- Newspaper Ad Friends Relatives FB Internet Others (please specify)

I certify that I have provided accurate information in this application.

Place : Signature :

Date : Name :

Enclosures checklist (*photocopies only) Please tick

- If you have downloaded the application form from the net, a demand draft of Rs. 1,000/- drawn in favour of Chennai Business School Ltd, payable at Chennai, needs to be enclosed. The Application form can also be bought at CBS on payment of Rs. 1,000/- by cash/demand draft.
- Degree certificate, mark sheets of all the years of undergraduate study (B.A., B.Sc., B.E. etc.) and plus 2 final exam results. Those appearing for final degree exams before June 2012, need to submit exam results and mark sheets, as soon as results are available.
- Two reference letters.
- Supporting documents for any extra-curricular achievements
- Two copies of recent passport-size photographs (one to be pasted on the application form)
- Sponsorship letter from authorised person of employer, if sponsored by employer.
- Result letter, if any, of the management admission tests taken by you, like GMAT/CAT/XAT/MAT/ATMA/CMAT



Chennai Business School
Learning for the real world