



Chennai Business School  
Learning for the real world

CBS / 11-12 /

# Application Form

Program applied for (please tick your choice)

**Full-time Post Graduate Program in**

- Banking & Financial Services Management
- Human Resources Management
- Information Technology Management
- Marketing & Communications Management
- Retail Management
- International Business Management
- Financial Management

Paste a recently taken passport-size photograph here

I. Personal details

1. Name (as entered in school/university records) :

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2. You would like to be called : .....

3. Date of Birth : 

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Day    Month    Year

4. Name of father / guardian : .....

Occupation : .....

Position & Organisation : .....

Place of residence : .....

.....

5. Marital status            Single             Married

Number of children            : .....



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III. Extra-curricular activities

Please list your extra-curricular / extra-professional activities and hobbies (like sports, arts, associations etc.), and mention your accomplishments in the same.

- 1. ....
- 2. ....
- 3. ....
- 4. ....
- 5. ....

IV. Work experience (Starting with current / most recent employer)

Total number of years of work experience:

Name and address of employer	Nature of business	Position held	Major area of responsibility	No. of years

V. References

Please give names and addresses of two persons, in responsible positions (who are not related to you), whom we can contact for reference.

Name	Position	Address, telephone & e-mail	How known to you	Duration (years)

6. Present address for communication

Address : .....

Telephone : ..... Mobile : ..... E-mail : .....

7. Permanent address : (if different from present address)

Address : .....

Telephone : ..... Mobile : ..... E-mail : .....

8. If working, name of employer : .....

Address : ..... Telephone : .....

Your present job title : .....

9. Languages known

Language	Speak	Read	Write

II. Education

Please state (starting with the most recent) colleges/universities/schools attended, courses completed, degrees received and class and rank achieved (if any). Please attach photocopies of degree certificates and mark sheets.

Year of study	Course completed	Major subjects	University / Board	College / School / Institution	Marks & Rank obtained (if any)

VI. Explain why have you chosen to apply for this program at CBS. Attach additional sheet and write in your own hand writing in approximately 250 words.

I certify that I have provided accurate information in this application.

Place : ..... Signature : .....

Date : ..... Name : .....

Enclosures checklist (\*photocopies only)

- If you have downloaded the application form from the net, a demand draft of Rs 1,000/- drawn in favour of Chennai Business School Ltd, payable at Chennai, needs to be enclosed. Application forms can also be bought in person from CBS on payment of Rs 1,000/- by cash/demand draft.
- Degree certificate, mark sheets of all the years of undergraduate study (B.A.,B.Sc.,B.E. etc.) and plus 2 final exam results. Those appearing for final degree exams before June 2011, need to submit exam results and mark sheets, as soon as results are available.
- Two reference letters.
- Supporting documents for any extra-curricular achievements.
- Two copies of recent passport-size photograph (one to be pasted on the application form)
- Sponsorship letter from authorised person of employer; if sponsored by employer.
- Result letter; if any, of the management admission tests taken by you, like GMAT/CAT/XAT/MAT/ATMA



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