



Application Form

Program applied for (please tick your choice)

Full-time Post Graduate Program in

- Banking & Financial Services Management
- Human Resources Management
- Information Technology Management
- Marketing & Communications Management
- Services Management
- Retail Management
- International Management
- Financial Management

Paste a recently taken passport-size photograph here

I. Personal details

1. Name (as entered in school/university records) :

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2. You would like to be called :

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| | | |
|--|--|--|

3. Date of Birth :

Day Month Year

4. Name of father :

Occupation :

Position & Organisation :

Place of residence :

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5. Marital status Single Married

Number of children :

6. Present address for communication

Address :

Telephone : Mobile : E-mail :

7. Permanent address : (if different from present address)

Address :

Telephone : Mobile : E-mail :

8. If working, name of employer :

Address : Telephone :

Your present job title :

9. Languages known

| Language | Speak | Read | Write |
|----------|-------|------|-------|
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II. Education

Please state (starting with the most recent) colleges/universities/schools attended, courses completed, degrees received and class and rank achieved (if any). Please attach photocopies of degree certificates and mark sheets.

| Year of study | Course completed | Major subjects | University / Board | College / School / Institution | Marks & Rank obtained (if any) |
|---------------|------------------|----------------|--------------------|--------------------------------|--------------------------------|
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III. Extra-curricular activities

Please list your extra-curricular / extra-professional activities and hobbies (like sports, arts, associations etc.), and mention your accomplishments in the same.

1.
2.
3.
4.
5.

IV. Work experience (Starting with current / most recent employer)

Total number of years of work experience:

| Name and address of employer | Nature of business | Position held | Major area of responsibility | No. of years |
|------------------------------|--------------------|---------------|------------------------------|--------------|
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V. References

Please give names and addresses of two persons, in responsible positions (who are not related to you), whom we can contact for reference.

| Name | Position | Address, telephone & e-mail | How known to you | Duration (years) |
|------|----------|-----------------------------|------------------|------------------|
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VI. Explain why you have chosen to apply for this program at CBS. Write in your own hand, in the space given below, in approximately 250 words. **Attach additional sheet, if required.**

I certify that I have provided accurate information in this application.

Place : Signature :

Date : Name :

Enclosures checklist (*photocopies only)

- If you have downloaded the application form from the net, a demand draft of Rs 1,000/- needs to be issued in favour of Chennai Business School Ltd, payable at Chennai or any location of your choice. Application forms can also be bought in person from any CBS office on payment of Rs 1,000/- by cash/demand draft.
- Degree certificate, mark sheets of all the years of undergraduate study (B.A., B.Sc., B.E. etc.) and plus 2 final exam results. Those appearing for final degree exams in April 2010, need to submit exam results and mark sheets, as soon as results are available.
- Two reference letters.
- Supporting documents for any extra-curricular achievements.
- Two copies of recent passport-size photograph (one to be pasted on the application form)
- Sponsorship letter from authorised person of employer; if sponsored by employer.
- Result letter; if any, of the management admission tests taken by you, like GMAT/CAT/XAT/MAT/ATMA



Chennai Business School
Learning for the real world